

**Private Security Services Advisory Board
Training Committee Meeting Minutes
2:00 P.M. March 22, 2004
Held at Western Forensic Laboratory**

At approximately 2:00 p.m. Co-Chair Steve Martin called the meeting to order.
Those present at the meeting:

Jim Rowe
Martha Clancy
Cyndy Carey
Charles Carey
Carl Fisher

DCJS Representation

Burt Walker
Tim Haymore

PSSAB Members

Steve Martin – Committee Co-Chair
Robbie Robertson – Committee Co-Chair
Dennis Van Duzee

Minutes from Oct. 24, 2002 meeting was read. Motion by Martha Clancy and seconded by Jim Rowe to approve the minutes as read. Motion was approved.

There being no unfinished business, the group went into new business.

The first item was addressing 6 VAC 20-171-370 Section D Low Light Course. The group had a concern with using welders goggle to simulate low light. The group felt this was a large safety issue and needed to be addressed before the next regulation change. Burt Walker was asked if the department could issue a safety notice regarding the use of welders goggle. Burt stated he would look into it and let the group know at our next meeting. After much discussion, it was decided to table this matter until the next meeting. This would give the group time to research what is available to be used.

The group then discussed on-line training. Burt Walker told us that Mt. Empire College would be offering Compliance Agent training on-line.

Carl Fisher then talked to the group about what his company APT is going to offer. Carl stated that they have worked with DCJS with every step of the program. Starting May 1, 2004 they will be offering General Instructor In-service and Compliance Agent In-service on-line. Carl explained to the group the steps his company went through to start this program. Carl stated he would have a demo available for the group at our next meeting.

Each committee member has been tasked to bring to the next meeting items this committee needs to address. We will then put them in an outline form. The group will take each item one at a time and work on that item. When that item is complete it will then be sent to the department and the group will move to the next item.

The next meeting will be July 12, 2004 in Richmond, VA at 3:00 p.m. the exact location will be announced.

There being no further business, motion was made by Jim Rowe and seconded by Charles Carey to adjourn. Motion was approved and the meeting was adjourned at 3:15 p.m.